

gooromon park



Agistment Pack
Updated FEBURARY 2019

214 Gooromon Ponds Road
Hall NSW 2618
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AGISTMENT GENERAL INFORMATION

Welcome to Gooromon Park!

Gooromon Park offers a limited number of places to clients committed to learning & developing their horse skills. Agistment at Gooromon Park is **dependent on having a riding lesson** with our highly qualified riding instructors once a week, either on your horse or on a Gooromon Park Horse. This is a prerequisite to having agistment at Gooromon Park. Lessons can be private or group and organised through reception at a regularly scheduled time weekly.

Riding School Hours

Monday, Tuesday, Wednesday, Thursday – riding school hours are 4pm till 8pm. From 12pm till 4pm the riding school is preparing arenas for lessons and bringing horses through arenas from paddocks so please ask Riding school staff between these hours if you want to use the arena.

Friday - riding school hours are from 7am through to 7pm but lessons are only in the indoor arena and are staggered throughout the day so if you wish to use the indoor arena please let riding school staff know and we can tell you on the day what time it will be free.

Saturday - the arena's are being prepared and the riding school horses are being brought through arenas from 7am and the riding school uses arenas through till 4.30pm. During these times please check with reception when an arena may be free if you wish to ride on a Saturday and we can tell you if this is possible dependent on bookings.

AGISTMENT FEES

BASIC \$90 + \$9 GST = \$99 weekly including GST

Stable + Day Yard

Use of all GP Facilities outside riding school hours (as above)

Partial Care - \$130 + \$13 GST = \$143 weekly including GST

Includes Basic Care plus – putting out horse one morning or one evening plus arrange rugs (top rug only)

Full Care

Horses under 14.2hh - \$220 + \$22.00 GST = \$242.00 weekly including GST

Horses Over 14.2hh – 16hh \$225 + 22.50 GST = \$247.50 weekly including GST

Horses Over 16hh – over \$235 + 23.50 GST = \$258.50 weekly including GST

Full Care - Stable + Day Yard

Feed package - 2 feeds per day+ PM & Lunch Hay

Putting out and bringing in of horse daily and rugging/unrugging.

Stable cleaning daily and day yards weekly.

Casual Extra Care Daily (GST inclusive)

Day Paddock—To—From \$9.50

Rugs On—Off (only top rug) \$9.50

Stable Cleaned—on off \$25

Day Paddock weekly - \$25

Stable Bedding Fill—Empty \$25

Bring in for Farrier—Vet—Other \$25

First Aid POA

Feed GP food (Medium sized horse) From \$15

Feed owners Feed + make up \$10

Prepare Horse for lesson \$25

Casual Riding or Lunging of Horses

Lunging by Gooromon Park Staff Member - \$35 + \$3.50 GST = \$38.50

Riding by Gooromon Park Staff Member - \$55 + \$5 GST = \$60 per ride

AGISTMENT GUIDELINES

The following guidelines are intended to familiarise agisters with the policies that apply on Gooromon Park. Please feel free to speak to us at anytime about any information or your concerns. We always welcome new suggestions and ideas.

Notes for arrival

- Please organise your arrival to coincide with normal office hours, or else make arrangements with the office prior to your arrival.
- Office hours are Tuesday – Thursday 1:00pm – 8:00pm, Friday – Saturday 8:30am – 4:30pm.
- Before your horse goes into a paddock it must be drenched on arrival, and kept in a stable for 24 hours.
- A cleaning deposit is required for each horse – payable on or before your arrival.
- Agistment is payable one month in advance. Please organise to pay your first month's agistment on or before your arrival. We do not mail accounts.
- Please allow adequate time to familiarise your horse with any new paddock or stable environment (see below in horse safety).

Departure & charges in agistment

- Please provide one months notice of your departure from Gooromon Park. Agistment will be charged for a minimum of one month after this notice is received. Notice can be provided over the phone; however it is recommended that you submit the 'Notice of Departure' form attached to this package.
- Horses are not to be moved to stables, yards and other paddocks without prior approval through the office.
- If horses are to be moved off the property for a short time please notify us to save unnecessary concern on our part when stock and paddock checks are undertaken. Payment for agistment is required during absence or you will forfeit your place.

Contact Information and details

- Please supply identification details including a side- on photograph of your horse/s and a veterinarian preference; prior to commencement of agistment.
- Ensure that we have your current address and telephone numbers so that you may be contacted in case of an emergency. If we cannot contact you and veterinary attention is necessary, where possible the veterinarian of your choice will be contacted, alternatively a GP preferred vet will be contacted; Rebecca Walshe – Canberra Vet Hospital.

Accounts

- Agistment accounts are payable one month in advance.
- Standard monthly agistment charges can be paid directly to Gooromon Park by direct debit
- Extras are charged on a monthly basis and must be paid by the end of the calendar month before new services will be conducted.

Tidiness

- If and when your horse is shod, please make sure that your farrier picks up and removes all shoes and sharp metal clippings, as these may cause injury or puncture tyres if they are left lying around.
- Please take any rubbish home with you. We supply a limited number of rubbish bins but would prefer that you remove all rubbish independently.
- If you make a mess, please respect other people and clean it up straight away. This includes removing manure from the tie up areas.
- Please do not leave rubbish lying around in paddocks. If you see rubbish please collect it and place it in the bins provided.

General Safety

- Please take great care when separating your horse from a group. Horses milling around, vying for attention can be dangerous both to horses and to you. Be wary about kicking and biting at these times.
- You are required to wear approved head gear and boots **at all times when mounted!!**
- Please remain at a walk when moving horses outside the arenas- including the indoor arena unless you have moved to a designated paddock riding area.
- Dogs are not welcome at Gooromon Park. Leave your dog at home or in the car. Please report any stray dogs immediately- they are a hazard to all stock including horses.
- Gooromon Park is a smoke free environment. Smoking is only permitted in your car in the car park area.
- It is best not to ride alone or after dark (in case of accidents). However, if alone ensure that someone knows where you are going and when you expect to return

Horse safety

- When introducing horses to a new paddock, walk the fence line together to show your horse the boundary and where the water is located. Horses should not be placed in a new paddock close to dark, if necessary retain in a yard over night (be sure to supply adequate feed and water).
- If you rug horses you should check daily that the rugs are secure and that they are not rubbing your horse. Deep rug sores can occur quickly and may permanently injure your horse.
- When outside of their paddock, horses must remain under control at all times. A halter and lead rope must be used when moving your horse.

Horse health

- Regular drenching is required every 6-8 weeks. A notice is posted when this is required. Please consult your veterinarian about drench rotation and coordinate with other agisters. Drench horses together to keep worm loads to a minimum. All horses should be drenched on the same day or within a weekend period. Further time delays reduce the effectiveness of drenching. It only takes one undrenched horse in a paddock to increase worm loads significantly for other horses. We can arrange a veterinarian clinic at reduced cost to the individual for stomach drenching etc., if required.
- On advice from your veterinarian annually immunize your horse against tetanus and strangles.
- Owners must recognise that they will need to provide feed for their horses in accordance with the season and pasture available. GP staff members are more than happy to help you determine how much feed your horse may require.

Property Access

- Please close gates securely when riding or driving through them. **PLEASE LEAVE GATES AS YOU FIND THEM.**
- Riding on Gooromon Park apart from exceptional cases (prior arrangement) is restricted to current agisters and leasee's only.

Common Sense

- Whilst we will take every precaution to ensure safety for you and your horse/s you are advised that all activities carried out by you and your horse/s on Gooromon Park are at your own risk.
- Do not ride or interfere with other agister's or leasee's horses without their permission.
- Be sure to turn off taps properly. Dripping taps waste large amounts of water. If you notice water in unusual places please report it immediately. It may indicate a broken pipe in the trough reticulation system.

Gooromon Park Information

- Lessons may be arranged with any of our resident instructors. Visits by other private instructors are not permitted.
- Water from Gooromon Park is obtained from bore – the water is suitable for drinking however you may notice a slight difference in taste.
- Help with weed control – controlling weeds on the property is a constant ongoing challenge. Please be aware that many lower cost horse feeds contains high levels of weed species and their seed, which in turn ends up in our paddocks. By choosing the feed you provide your horse carefully, you can help make our job in controlling weeds easier.
- Please report any breaks in fencing or apparent problems with horse/s stock as soon as possible.
- Horse's private paddocks are to be cleaned on a weekly basis, especially, paying particular attention just after drenching.

AGISTMENT & LEASING ETIQUETTE

Daily Tasks

- Rake the entire area in front of your horse's stable.
- Sweep the concrete and timber boards around the bottom inside and outside of your horse's stable (moisture in the sawdust is slowly rotting the timber!)
- After use of shared facilities, such as the tack up or wash bay remove any manure and cover all wet areas with clean sawdust
- Remove manure from all arenas immediately after riding or lunging
- Remove rubbish (empty feed bags, baling twine, etc) from your feed storage area and keep this area as tidy as possible
- When hanging up rugs, saddlecloths, boots, etc to dry, please use areas hidden from view of anyone walking towards to Riding School office and the toilet block and remove items as soon as possible.
- Do not leave any personal items (clothes, lunging equipment, whips, etc) lying around in tack up area, Riding School office, outside riding arenas or on the breezeway

Weekly Tasks

- Remove manure in your horse's day yard (a \$25 fee will be charged if not done by 12.30pm Sunday)

ARENA RULES

BASED ON INTERNATIONAL/CONTINENTAL CODE

(SAFETY, COURTESY AND COOPERATION – **COMMUNICATE WITH OTHER RIDERS!!**)

ENTERING AND LEAVING

- CALL "GATE FREE?" WHEN RIDERS ANSWER "GATE FREE" ENTER QUICKLY AND CLOSE GATE AFTER YOU. FOR THE INDOOR ARENA, ENTER AND LEAVE DISMOUNTED.

ACCESS

- LIMITED TO NON RIDING SCHOOL TIMES.

DESIGNATED RIDING SCHOOL TIMES ARE: TUES to THURS: 4PM – 8PM AND SAT: 8AM – 4PM.

- IF THERE ARE MORES THAN 6 RIDERS THE SENIOR RIDER MAY ASK FOR ALL RIDERS TO RIDE ON SAME REIN AND WILL DECIDE ANY CHANGE OF REIN. ANY RIDER MAY ASK THE SENIOR RIDER TO INITIATE SAME REIN RIDING.
- A GP INSTRUCTOR (ONLY) MAY DIVIDE THE ARENA WITH CONES AND EXCLUDE OTHER RIDERS FROM THIS AREA.
- FOR SAFETY REASONS GP INSTRUCTORS MAY LIMIT OR DENY ACCESS OR DIRECT RIDERS_AS TO PLACES OR OTHER ARENA's TO USE

RIGHT OF WAY

- RIDERS IN LESSONS HAVE THE RIGHT OF WAY.
- RIDERS ON LEFT REIN HAS RIGHT OF WAY
- RIDERS ON OPPOSITE REIN MUST PASS LEFT SHOULDER TO LEFT SHOULDER.
- HORSES SHOULD BE WALKED ON INSIDE TRACK.
- NO HALTING ON LARGE ARENA TRACK.
- AVOID OVERTAKING – CIRCLE AND RETURN TO LARGE ARENA TRACK AT ANOTHER POINT.
- HORSES BEING EXERCISED SHOULD GIVE WAY TO HORSES BEING TRAINED.
- IF EITHER EXERCISING OR TRAINING, HORSES IN THE FASTER GAIT HAS RIGHT AWAY.

RIDING

- DON'T RIDE ABREAST EXCEPT IF IN PAIRS – IF YOU WANT TO CHAT LEAVE THE ARENA.
- KEEP ONE HORSE LENGTH APART/
- RIDERS WORKING ON CIRCLE (INC LOOPS AND SERPENTINES) GIVE WAY TO RIDERS ON THE LARGE ARENA TRACK.

LUNGING

- DO NOT CRACK THE WHIP! IF ANOTHER MOUNTED RIDER IS NEARBY.

IMPROVEMENTS

IF YOU CAN THINK OF IMPROVEMENTS TO THE RULES – PLEASE FEEL FREE TO TELL US.



AGISTMENT ARRIVAL

Form Received Date:

[Empty box for Form Received Date]

To be completed prior or on arrival. No change in agistment is to be made without prior arrangements with the office. Please notify the office of any changes in address or contact numbers as soon as possible. This form should be accompanied by a side on photo of your horse. **All horses are** obligated to conform to the coordinated drenching program. Agistment is payable one month in advance on the first month can than be paid every two weeks for stable and yards.

DATE OF ARRIVAL: (DEPARTURE DATE):

NAME OF OWNER OR LESSEE:

ADDRESS:
.....POSTCODE:

PHONE: (W): (M):

EMAIL:

HORSE:

NAME: GENDER:
HEIGHT: AGE: COLOUR:
MARKINGS:
BRANDS: PHOTO: (Y / N)

EMERGENCY CONTACT:

PHONE: (H): (W): (M):

PREFERRED VET: FARRIER:

SPECIAL ARRANGEMENTS.



AGISTMENT DEPARTURE

Date Received:

To be completed a minimum of one month before departure. Agistment will be charged for a minimum of one month after this form has been received by the office. Deposits will be refunded on completion of the final checks.

NAME OF OWNER OR LESSEE:

NAME OF DEPARTING HORSE(S):

DATE OF INTENDED DEPARTURE:

Signed: Date:

Verified By (GP staff member):.....

Office Use – **DEPARTURE CHECKLIST (WHERE APPLICABLE)**

Account Update	Initials	Date	
• Account Service Update and Finalised	<input type="checkbox"/>
• Client Notified of Remaining Balance / Deposit	<input type="checkbox"/>

Stable / Yard Signoff

Location

- Stable / Yard Number

Condition Check	Checked	Comments	
• Stable: cleaned, sawdust piled against walls	<input type="checkbox"/>	<input type="checkbox"/>
• Yard: cleaned	<input type="checkbox"/>	<input type="checkbox"/>
• Water: cleaned	<input type="checkbox"/>	<input type="checkbox"/>
• Feeder: Feed removed and residue free	<input type="checkbox"/>	<input type="checkbox"/>
• Walls/ fences: Spider webs & manure/marks	<input type="checkbox"/>	<input type="checkbox"/>
• Breezeway Area: Swept and cleared	<input type="checkbox"/>	<input type="checkbox"/>
• Notes:			

Acc Balanced checked **Receipt ID:**.....

Deposit Refunded: (Final check signed off GP staff):.....