

gooromon park



Agistment Pack

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Current as at 20<sup>th</sup> July 2011

## AGISTMENT GUIDELINES

### Welcome to Gooromon Park!

The following guidelines are intended to familiarise agisters with the policies that apply on Gooromon Park. Please feel free to speak to us at anytime about any information or your concerns. We always welcome new suggestions and ideas.

### Notes for arrival

- Please organise your arrival to coincide with normal office hours, or else make arrangements with the office prior to your arrival.
- Office hours are Tuesday – Thursday 4pm – 8pm, Saturday 8:30am – 3.00pm.
- Before your horse goes into a paddock it must be drenched on arrival, and kept in a stable for 24 hours.
- A cleaning deposit is required for each horse – payable on or before your arrival. Cleaning deposit is \$100.
- Agistment is payable one month in advance. Please organise to pay your first months agistment on or before your arrival.
- Please allow adequate time to familiarise your horse with any new paddock or stable environment (see below in horse safety).

### Departure & charges in agistment

- Please provide one months notice of your departure from Gooromon Park. Agistment will be charged for a minimum of one month after this notice is received. You must submit the 'Notice of Departure' form attached to this package as your written notice. Verbal notice will not be accepted.
- Horses are not to be moved to stables, yards and other paddocks without prior approval through the office.
- If horses are to be moved off the property for a short time please notify us to save unnecessary concern on our part when stock and paddock checks are undertaken. Payment for agistment is required during absence or you will forfeit your place.

### Contact Information and details

- Please supply identification details including a side- on photograph of your horse/s and a veterinarian preference; prior to commencement of agistment.
- Ensure that we have your current address and telephone numbers so that you may be contacted in case of an emergency. If we cannot contact you and veterinary attention is necessary, where possible the veterinarian of your choice will be contacted, alternatively a GP preferred vet will be contacted either Ian Neilson – Rowes Lagoon or Olivia James – Brindabella Equine.

### Accounts

- Agistment accounts are payable one month in advance.
- Standard monthly agistment charges can be paid directly to Gooromon Park by direct credit
- Extras are a charged on a monthly basis and must be paid by the end of the calendar month before new services will be conducted.

## Tidiness

- If and when your horse is shod, please make sure that your farrier picks up and removes all shoes and sharp metal clippings, as these may cause injury or puncture tyres if they are left lying around.
- Please take any rubbish home with you. We supply a limited number of rubbish bins but would prefer that you remove all rubbish independently.
- If you make a mess, please respect other people and clean it up straight away. This includes removing manure for tie up areas.
- Please do not leave rubbish lying around in paddocks. If you see rubbish please collect it and place it in the bins provided.
- Sawdust is charged as an additional fee to each agistee when a new load is delivered. Please ensure you do not over use sawdust as it upsets other agistees who also have to pay for the sawdust. There is also an environmental consideration regarding the use of sawdust so please be mindful of the amount you throw out when cleaning your stable.

## General Safety

- Please take great care when separating your horse from a group. Horses milling around, vying for attention can be dangerous both to horses and to you. Be wary about kicking and biting at these times.
- You are required to wear approved head gear and boots **at all times when mounted!!**
- Please remain at a walk when moving horses outside the arenas- including the indoor arena unless you have moved to a designated paddock riding area.
- Dogs are not welcome at Gooromon Park. Leave your dog at home. Please report any stray dogs immediately- they are a hazard to all stock including horses.
- Gooromon Park is a smoke free environment. Smoking is only permitted in your car in the car park area.
- It is best not to ride alone or after dark (in case of accidents). However, if alone ensure that someone knows where you are going and when you expect to return.

## Horse safety

- When introducing horses to a new paddock, walk the fence line together to show your horse the boundary and where the water is located.
- If you rug horses you should check daily that the rugs are secure and that they are not rubbing your horse. Deep rug sores can occur quickly and may permanently injure your horse.
- When outside of their paddock, horses must remain under control at all times. A halter and lead rope must be used when moving your horse.

## Horse health

- Regular drenching is required every 6-8 weeks. A notice is posted when this is required. Please consult your veterinarian about drench rotation and coordinate with other agisters. Drench horses together to keep worm loads to a minimum. All horses should be drenched on the same day or within a weekend period. Further time delays reduce the effectiveness of drenching. It only takes one undrenched horse in a paddock to increase worm loads significant for other horses. On advice from your veterinarian annually immunize your horse against tetanus and strangles. Once you have drenched your horse please place empty wormer box with your horses name on it in the bucket provided so we can ensure all horses are drenched within the time frame required.
- Owners must recognise that they will need to provide feed for their horses in accordance with the season and pasture available. GP staff members are more than happy to help you determine how much feed your horse may require.

## Property Access

- Please close gates securely when riding or driving through them. **PLEASE LEAVE GATES AS YOU FIND THEM. If you are the last person leaving the property please close both front gates upon leaving.**
- Riding on Gooromon Park apart from exceptional cases (prior arrangement) is restricted to current agisters and leasee's only.

## Common Sense

- Whilst we will take every precaution to ensure safety for you and your horse/s you are advised that all activities carried out by you and your horse/s on Gooromon Park are at your own risk.
- Do not ride or interfere with other agister's or leasee's horses without their permission.
- Be sure to turn off taps properly. Dripping taps waste large amounts of water. If you notice water in unusual places please report immediately. It may indicate a broken pipe in the trough reticulation system.

## Gooromon Park Information

- Lessons must be arranged with any of our resident instructors. Visits by other private instructors are **not** permitted. It is a condition of agisting at Gooromon Park that you have a lesson weekly with one of our instructors at an additional charge to yourself. (not included in the agistment fee). Failure to attend a weekly lesson on a regular basis will result in being asked to vacate your agistment spot. If your horse is injured you are not required to have a lesson on your horse.
- Water from Gooromon Park is obtained from bore – the water is suitable for drinking however you may notice a slight difference in taste.
- Help with weed control – controlling weeds on the property is a constant ongoing challenge. Please be aware that many lower cost horse feed contains high levels of weed species and their seed, which in turn ends up in our paddocks. By choosing the feed you provide your horse carefully, you can help make our job in controlling weeds easier.
- Please report any breaks in fencing or apparent problems with horse/s stock as soon as possible.
- Horse's private paddocks are to be clean on a weekly basis, especially, paying particular attention just after drenching. A few will be charged if you do not clean your allocated yard weekly.

## **ARENA RULES**

### **BASED ON INTERNATIONAL/CONTINENTAL CODE**

(SAFETY, COURTESY AND COOPERATION – **COMMUNICATE WITH OTHER RIDERS!!**)

### **ENTERING AND LEAVING**

- CALL "GATE FREE?" WHEN RIDERS ANSWER "GATE FREE" ENTER QUICKLY AND CLOSE GATE AFTER YOU. FOR THE INDOOR ARENA, ENTER AND LEAVE DISMOUNTED.

### **ACCESS**

- **LIMITED TO NON RIDING SCHOOL TIMES.**

#### **DESIGNATED RIDING SCHOOL TIMES ARE:**

**TUES, WED, THURS: 1PM – 8PM AND SAT: 7AM – 4PM.**

- IF THERE ARE MORE THAN 6 RIDERS THE SENIOR RIDER MAY ASK FOR ALL RIDERS TO RIDE ON SAME REIN AND WILL DECIDE ANY CHANGE OF REIN. ANY RIDER MAY ASK THE SENIOR RIDER TO INITIATE SAME REIN RIDING.
- A GP INSTRUCTOR (ONLY) MAY DIVIDE THE ARENA WITH CONES AND EXCLUDE OTHER RIDERS FROM THIS AREA.
- FOR SAFETY REASONS GP INSTRUCTORS MAY LIMIT OR DENY ACCESS OR DIRECT RIDERS AS TO PLACES OR OTHER ARENA TO USE

### **RIGHT OF WAY**

- RIDERS ON LEFT REIN HAS RIGHT OF WAY
- RIDERS ON OPPOSITE REIN MUST PASS LEFT SHOULDER TO LEFT SHOULDER.
- HORSES SHOULD BE WALKED ON INSIDE TRACK.
- NO HALTING ON LARGE ARENA TRACK.
- AVOID OVERTAKING – CIRCLE AND RETURN TO LARGE ARENA TRACK AT ANOTHER POINT.
- HORSES BEING EXERCISED SHOULD GIVE WAY TO HORSES BEING TRAINED.
- IF EITHER EXERCISING OR TRAINING, HORSES IN THE FASTER GAIT HAS RIGHT AWAY.

### **RIDING**

- DON'T RIDE ABREAST EXCEPT IF IN PAIRS – IF YOU WANT TO CHAT LEAVE THE ARENA.
- KEEP ONE HORSE LENGTH APART
- RIDERS WORKING ON CIRCLE (INC LOOPS AND SERPENTINES) GIVE WAY TO RIDERS ON THE LARGE ARENA TRACK.

### **LUNGING**

- DO NOT LUNGE IN THE INDOOR OR OUTDOOR ARENA.
- DO NOT CRACK THE WHIP! IF A MOUNTED RIDER IS NEARBY.

### **IMPROVEMENTS**

IF YOU CAN THINK OF IMPROVEMENTS TO THE RULES – TELL US PLEASE



AGISTMENT ARRIVAL

Form Received Date: [ ]

To be completed prior or on arrival. No change in agistment is to be made without prior arrangements with the office. Please notify the office of any changes in address or contact numbers as soon as possible. This form should be accompanied by a side on photo of your horse. All horses are obligated to conform to the coordinated drenching program. Agistment is payable one month in advance on the first month can than be paid every two weeks for stable and yards.

DATE OF ARRIVAL: ..... (DEPARTURE DATE): .....

NAME OF OWNER OR LESSEE: .....

ADDRESS:.....
.....POSTCODE: .....

PHONE: ..... (W): ..... (M): .....

EMAIL: .....

HORSE:

NAME: ..... GENDER: .....
HEIGHT: ..... AGE: ..... COLOUR: .....

EMERGENCY CONTACT: .....

PHONE: (H): ..... (W): ..... (M): .....

OFFICE USE
TOTAL WEEKLY RATE
Weekly Charge: \$..... Date: .....
Type of Care:
DEPOSITS
Deposit paid: \$..... Date: .....
Cleaning Deposit: \$..... Date: .....

**SPECIAL ARRANGEMENTS**

**ACKNOWLEDGEMENT**

I hereby acknowledge and understand that while all precautions are taken to ensure the safety of people, horses and property attending the centre and while every care will be exercised, the proprietors and their employees and agents and not liable in any way for any accident or damage which may occur or happen from any cause whatever and when participating in any of the activities or attending Gooromon Park. I agree to do so only on this basis and by signing this form I agree to indemnify the proprietors and their employees and agents against any claim or demand whatsoever made for or on my behalf or in respect of any horse or property owned or used by me which includes other persons who may be accompanying me at the centre.

I understand that all activities on Gooromon Park are entirely at my own risk. I have read the agistment guidelines and undertake to comply with these and other directions which may subsequently or separately be given by the centre. I agree that in the event of arrears of agistment payments of three months my horse(s) will be forfeited to the GP office to enable agistment fees to be recovered.

**I agree to provide one months written notice or payment in lieu on departure from Gooromon Park** and to pay the stipulated accounting fee in the event my agistment payments are in arrears and costs and fees incurred by the centre in recovering amounts due.

**Signed:** .....                      **Date:** .....

Verified by: .....

WARNING: Under the Civil Law (wrongs) ACT 2002, an equine professional is not liable for injury to, or the death of, a participant in an equine activity that results from an inherent risk of the activity. This is subject to limitations set out in the ACT.



**NOTICE OF DEPARTURE** (office use only) Date Received:

**To be completed a minimum of one month before departure.** Agistment will be charged for a minimum of one month after this form has been received by the office. Deposits will be refunded on completion of the final checks.

NAME OF OWNER OR LESSEE: .....

NAME OF DEPARTING HORSE(S): .....

DATE OF INTENDED DEPARTURE: .....

Signed: ..... Date: .....

Verified By (GP staff member): .....

Office Use – **DEPARTURE CHECKLIST (WHERE APPLICABLE)**

**Account Update**

Initials Date

- Account Service Update and Finalised .....
- Client Notified of Remaining Balance / Deposit .....

**Stable / Yard Signoff**

**Condition Check**

**Checked Comments**

- Stable: cleaned, sawdust piled against walls  .....
- Yard: cleaned  .....
- Water: cleaned  .....
- Feeder: Feed removed and residue free  .....
- Walls/ fences: Spider webs & manure/mark  .....
- Breezway Area: Swept and cleared  .....

**Condition checked by ..... Date.....**

**Maintenance Checked**

**Checked Comments**

- Water: Operating, Tap working  .....
- Feeder: Door and latch working  .....
- Doors/Gates: All Latches working  .....
- Walls/Fences: Holes/sharp edges  .....

• Notes: .....

**Maintenance Checked by .....Date.....**

**Date Departed:.....**

**Acc Balanced checked**

**Deposit Refunded:**  (Final check signed off GP staff):.....